



# CIC Midwest

A Division of MHA

MANAGEMENT RESOURCES FOR COMMUNITY ASSOCIATIONS

CIC Midwest  
Lunch & Learn  
February 25th, 2009

## Amending Your Governing Documents to Protect Your Association in 2009 and Beyond

February 25th, 2009, 11:30 a.m. - 1:30 p.m.  
Royal Cliff, 2280 Cliff Road, Eagan

**Speaker:** Chad Johnson, Hellmuth & Johnson. The economic climate has created a domino effect of challenging issues that associations need to deal with head on. Amending your governing documents is a proactive way to successfully protect your association now and in the future. We'll discuss: requiring homeowners to submit a third party notification to utilities so that associations are notified in case of shut off; modification of no-rental policies to allow for the current market conditions; tightening requirements for keeping dues current; embezzlement safeguards, and more. We'll review the different parts of our governing documents and the procedures for updating or making changes to each of them: Articles of Incorporation, Declaration, By-laws, and Rules and Regulations. Find out when you need to have homeowners vote on a change, when a board has the authority to make a change, and when changes need to be filed with the state. Bring your questions.



**Time:** 10:30 -11:15 a.m. Pre-Meeting Managers' Roundtable Discussion: "Disaster Planning." Discussion Leader: Darby Bitzan, ServiceMaster Cleaning & Restoration  
11:30 a.m. - 1:30 p.m. Presentation

**LOCATION:** Royal Cliff, 2280 Cliff Road, Eagan, MN 55122, for directions go to:  
[www.royalcliffineagan.com](http://www.royalcliffineagan.com)

**Sponsor:** Penn Cycle & Fitness; and Finaltone Painting

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Name \_\_\_\_\_ Manager \_\_\_\_\_ Association Board Member \_\_\_\_\_  
Company/Association \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Email \_\_\_\_\_ Phone \_\_\_\_\_

CIC Midwest Member \_\_\_\_\_ Non-Member \_\_\_\_\_  
Fax # \_\_\_\_\_

If your association is a member, all your board members can attend at member prices.

- \$29 for Members (includes lunch)
- \$39 for Non-Members (includes lunch)
- \$50 for registrations after 12 Noon the day before the meeting.

Cancellations must be made 24-hours in advance.

### Method of Payment:

Check enclosed \_\_\_\_\_ (Please make check payable to MHA.)  
Bill Me \_\_\_\_\_ (members only)  
Visa \_\_\_\_\_ MasterCard \_\_\_\_\_  
Card Number: \_\_\_\_\_  
Cardholder Phone # \_\_\_\_\_ Expiration Date \_\_\_\_\_

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**Time:** 11:30 a.m.—1:30 p.m.  
**NOTE LOCATION:** Royal Cliff, 2280 Cliff Road, Eagan, MN 55122. For directions, go to:  
[www.royalcliffineagan.com](http://www.royalcliffineagan.com)  
**Cost:** \$29 members; \$39 non-members includes lunch; \$50 after noon on 1/27  
**Credits:** 1.5 CCAM credits; 1.5 Continuing Real Estate Credits Requested

Mail to the address below, or  
Fax to: 952-854-3810  
Call: 952-548-2215  
Email: [carrie.larson@mmha.com](mailto:carrie.larson@mmha.com)

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